



K-3515
B. B. A. (Sem. II) (CBCS) Examination
September / October – 2012
Computer Application : Paper - II

Time : Hours]

[Total Marks :

Instructions :

(1)

<p>नीचे दृशावेल निशानीवाणी विगतो उत्तरवडी पर अवश्य लभवी. Fillup strictly the details of signs on your answer book.</p> <p>Name of the Examination : B. B. A. (SEM. 2) (CBCS)</p> <p>Name of the Subject : COMPUTER APPLICATION - 2</p> <p>Subject Code No. : 3 5 1 5 Section No. (1, 2,.....): NIL</p>	<p>Seat No. : [][][][][][][]</p> <div style="border: 1px solid black; border-radius: 15px; padding: 10px; text-align: center; width: 100%;">Student's Signature</div>
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- (2) All questions are compulsory.
(3) Figures to the right indicate full marks.

- 1 (a) Answer the following questions : (any **three**) **6**
- (i) What is Range ? Give example of it.
 - (ii) Define cell and workbook.
 - (iii) What is conditional formatting ?
 - (iv) How can you protect worksheet ?
- (b) Write the output : (any **four**) **4**
- (i) = LEFT ("COMPUTER APPLICATION-II", 4)
 - (ii) = IF (TRUE, "BBA", "BCA")
 - (iii) = ROUND DOWN (12.23, 1)
 - (iv) = MOD (POWER (-3,2),2)
 - (v) A5 = "ABC", B5 "XY" then output of = IF (A5 > B5, FALSE (), TRUE ()).
- 2 (a) Attempt any one : **5**
- (i) What is the importance of chart ? Explain the chart option of MS Excel in detail with example.
 - (ii) Explain sort and filter option of MS Excel in detail with proper example.

- (b) Attempt any **two** : **6**
- (i) Explain goal seek method
 - (ii) Explain financial functions
 - (iii) Explain in brief built-in data form.
- 3** Write short notes : (any **three**) **9**
- (i) Alignments that apply on cell in MS Excel.
 - (ii) Logical functions
 - (iii) Forms in MS Access
 - (iv) Query in MS Access.
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